

Please return this application to: City Clerks Office, City Hall, Herington, Kansas 67449.

PLEASE NOTE: When an opening on the Herington Housing Authority Board of Commissioner occurs, the position is advertised. The Mayor will review the current interest forms on file. Interest forms can be received at any time and will stay on file for approximately two years. If your form is selected, you will be contacted to confirm that you are still interested in serving on this board, committee, or task force before an appointment is made. If you wish additional information, please contact the Herington Housing Authority Administrative Office at 258-2510.

THANK YOU FOR YOUR INTERST IN SERVING THE CITY OF HERINGTON.

Below is a description of the role of a Housing Commissioner:

- Maintain regular attendance at Board meetings and functions.
- Set policies that govern the operations and chart the direction of current and future programs.
- Provide leadership and advocate for public housing programs.
- Ensure proper reviews and audits are completed within HUD's regulations.
- Hire a qualified Executive Director to manage day-to-day operations.
- Ensure financial solvency through the Operating Budget and the establishment of policies to prevent fraud, abuse, mismanagement, and discrimination.
- Work with staff, residents, news media, federal, state, and local government officials, and the community.
- Maintain the highest standards regarding conflicts of interests, confidentiality, and ethics.

**City of Herington Housing Authority
201 E. Helen Street
Herington, Kansas 67449**

It is our policy to provide individuals with disabilities an equal opportunity to participate in and enjoy the benefits of our services, programs, and activities. In order for us to provide a suitable accommodation, we ask that you request what assistance is desired by contacting the Herington Housing Authority, 201 E. Helen Street, Herington, Kansas, 67449, at (785) 258-2510 or (587-2448) TDD Kansas Relay Center. We are here to assist you in the application process as well.

**Interest Form for Serving on the
Housing Authority Board of Commissioners**

Name _____ Date _____

Address _____

Telephone _____ (Home) _____ (Work) _____

Occupation _____

**The Herington Housing Authority Board of Commissioners governs all business of
the Herington Housing Authority.**

Following is a list of questions, which will allow the Mayor and City Commission to appoint the most qualified citizens to this Board. You must live within five (5) miles of the territorial city boundaries of Herington, Kansas and are encouraged to attach your resume to this Interest Form along with any other sheets needed to respond to the questions below.

Please state why you are interested in serving on this Board.

Please specify what expertise, experience, and/or capabilities you would bring to this Board?

How much time are you willing to invest to this Board?

What would you like to accomplish while serving on this Board?

How will you accomplish this?

What other boards (city, county, school, hospital, etc.) are you currently serving on?

What other boards (city, county, school, hospital, etc.) have you served on in the past?